

DAMIAN'S CUCINA ITALIANA PRIVATE DINING INFORMATION



We hope that the enclosed information will be a helpful guide for your consideration. I personally guarantee that our professionally trained staff will go above and beyond your expectations. We assure you that your event will be one to be remembered. We look forward to having you as our satisfied guest and friend.

Respectfully yours,

***DAMIAN'S CUCINA ITALIANA
Joseph L. Butera***

***Visit our web site at: www.damians.com
E-mail: events@damians.com***

DAMIAN'S PRIVATE DINING GUIDELINES

Be our guest and enjoy our spacious private rooms. The Italian décor reminds you of dining in old world Tuscany; from our gorgeous landscape murals, and room filled with family photos. Our private rooms are fully capable to handle any private function, business meetings, weddings, rehearsal dinners or special occasions.

Private Rooms

- Roman Room – Maximum seating for 140 people ***
2300 total sq ft, 370 sq ft bar/service space, 1930 sq ft for seating
- Sicilian Room – Maximum seating for 70 people ***
1340 total sq ft, 220 sq ft bar/service space, 1120 sq ft for seating
- Tuscan Room – Maximum seating for 50 people ***
960 total sq ft, 150 sq ft bar/service space, 810 sq ft for seating
- Portofino Room – Maximum seating for 30 people ***
650 total sq ft for seating
- Bar Pino Room – Maximum seating for 16 people (Semi-Private)
at one large square table or 24 people at two long banquet tables
280 total sq ft for seating
- Alcove Area (Main Dining Room) – Seating capacity between 44
and 54 people – Round, Square, & Rectangular tables available
360 total sq ft for seating (Semi-Private)

*** Numbers based on 10 guests per table – using 72” round tables

Other Table Options:

- Large square / rectangular table – Maximum 22 people
- Long rectangular (community) table – Maximum 32 people
- U-shape table, with interior seating – Maximum 54 people

1. The following food and beverage minimums apply – and may include liquor, beer, wine and food – does not include tax and 22% gratuity:

- Roman Room - \$4,000.00 Dinner\ \$2,000.00 Lunch
- Sicilian Room - \$1,800.00 Dinner\ \$900.00 Lunch
- Tuscan Room - \$1,200.00 Dinner\ \$750.00 Lunch
- Portofino Room - \$800.00 Dinner\ \$500.00 Lunch
- Bar Pino Room - \$500.00 minimum Lunch/Dinner ** (Semi Private)
- Alcove Area - \$3,200.00 Dinner\ \$1,600.00 Lunch (in dining room)

** Not available on Friday or Saturday Evenings

During the Month of **December** the following minimums apply:

- Roman Room - \$5,000.00 Dinner\ \$2,000.00 Lunch
- Sicilian Room - \$2,800.00 Dinner\ \$900.00 Lunch
- Tuscan Room - \$2,200.00 Dinner\ \$750.00 Lunch
- Portofino Room – Room is not available for December
- Bar Pino Room - \$500.00 dinner \ \$500.00 lunch **
- Alcove Area – Room is not available for December

** Not available on Friday or Saturday Evenings

2. Your reservation will be confirmed upon receipt of your signed contract along with your deposit, which will guarantee the room for your date. **The deposit amount required is \$200.00 for any lunch event, Bar Pino, or Alcove event, and \$500.00 for a dinner event.** Deposits become non-refundable 30 days prior to the function date and 60 days during the month of December.

Events booked for the month of December require a \$1000.00 deposit.

3. All food and beverage items must be supplied by Damian's. Due to Texas Alcoholic Beverage Regulation, Damian's cannot allow alcoholic beverages furnished from outside sources.

4. **All menu selections must be finalized no later than two (2) weeks prior to your event.**

5. Gratuity is 22% of the total bill, excluding tax.

6. Floral arrangements, entertainment, dance floors, audio visual needs, etc. may be handled and charged through Damian's or through your preferred agent, independent of Damian's. Damian's will not assume responsibility for security or storage of special

arrangements not contracted through Damian's. The following are some items that can be provided through Damian's:

- Fresh floral arrangements
- Audio / visual screen
- Podium with a goose neck for microphone
- Dance floor (priced according to size)
- Entertainment (DJ, Band, Pianist)
- Wireless handheld or lavalier microphone
- Projector
- Cash bar - \$125.00 fee
- Cake slicing - \$2.00 per person

7. There is a valet fee of \$3.00 per person. This fee is to supply the extra personnel necessary to service the event, and is charged based on your guest count.

8. ***The number of guests attending must be guaranteed by noon forty eight (48) hours prior to the event.*** You will be charged based on this guarantee plus any additional persons or arrangements made after the deadline. (We will allow for 10% extra seating above the guaranteed number of guests.) The guaranteed number of guests must be in writing and submitted via e-mail or fax. **There will be a charge for no-shows per guest of \$30.00 for lunch and \$45.00 for dinner.**

9. Early access to the dining room must be approved in advance with the event manager. Guests will be allowed to enter **no sooner than 45 minutes** prior to the scheduled event time.

Menu Selection Guidelines

Depending on your guest count, follow the guide below to preselect each course of your menu. One menu per guest will be printed and placed at each seat. Your guests will then choose from this menu on the day of the event. For parties of 30 guests or less, you are not required to have a preselected menu.

10 – 30 guests

Open Menu or

Preselected Menu:

3 Salad/Soup Choices

3 Entree Choices

3 Dessert Choices

31 – 50 guests

Preselected Menu:

2 Salad/Soup Choices

3 Entree Choices

2 Dessert Choices

51 – 140 guests

Preselected Menu:

1 Salad/Soup

2 Entree Choices

2 Dessert Choices

(100+ guests: 1 dessert option)